**Member Representative Job Description 2019**

AOSIB searches for a highly motivated and active AOSpine member, who is committed to the

AOSpine Spirit. The Member Representative should be recognized by many of his peers as an

outstanding international spine surgeon / researcher with excellent understanding of the needs of

spine surgeons worldwide. He/She should have a good business awareness and management skills.

He/ she must also have the passion, personality, time commitment and drive to develop AOSpine

further in order to rise to the challenge and opportunities of a dynamically changing future.

**Position:**

AOSpine International Board member – Member Representative

Function: Representative of AOSpine members

Territory: Global

Reporting to: Chairperson AOSpine International Board (AOSIB)

Term: 1 year – Member Representative elect, 1 year – Member Representative, single term

Start date of term: First AOSIB Meeting after election

End date of term: 2 years (1 year elect + 1 year full member).

**Responsibilities:**

GOVERNANCE

• Representing the perspective of the AOSpine Member in the International Board

• Chair the member assembly at the Global Spine Congress

PROMOTION

• Represent AOSpine at International Congresses if applicable

• Motivation and acquiring candidates for the upcoming Member Representative elections

through various channels.

PROJECT WORK

• Conducts surveys among AOSpine members to elaborate on trends

• Proposing a project to the AOSIB he/she would like to work on during the one year term as

Member Representative

• Actively proposing content for the Global Spine Congress

**Requirements:**

• Continuous member or member plus of AOSpine for 4 years

• Practicing orthopaedic or neuro surgeon for whom at least 75% of practice is spine surgery

or in an exceptional case a practicing researcher for whom at least 75% is in the spinal field

• Have shown ongoing commitment for AOSpine through one or more of the following

activities:

o current or past position in an official position of AOSpine

o scientific contribution at the GSC

o Publishing in the GSJ

o any other similar contribution to AOSpine

• Recognized as an outstanding international spine surgeon / researcher with excellent

understanding of the needs of spine surgeons through one or more of the following

activities:

o member of leading international and/or regional spine surgery related organization

o scientific lecturer

o publisher in peer-reviewed journals

o any other similar activity

• Passionate about developing AOSpine and willing to devote a significant amount of time to this including travel without fiscal reimbursement

• Strong communicator and listener, with significant experience in multicultural environment

• Good project management skills

• Outstanding diplomatic capabilities

• Fluent English

• Outstanding networker and partnership builder

• Willing to step down from any other AOSpine council/board/commission/forum in case of

Election

• Prepared to commit to the following schedule of meetings annually:

* 3 AOSpine International Board Meetings in 2018
* AOSIB II @ Trustees Meeting, 12 Jul 2018, Basel, Switzerland
* AOSIB III @ Retreat, 17 – 21 Oct 2018, Location TBD
* AOSIB IV (Virtual Meeting), December 2018
* 4 AOSpine International Board Meetings in 2019
* AOSIB I @ Global Spine Congress, May 2019
* AOSIB II @ Trustees Meeting, June 2019
* AOSIB III @ Retreat, Sept/Oct 2019
* AOSIB IV @ (Virtual Meeting), December 2019
* 1 AOSpine International Board Meeting in 2020
* AOSIB I @ Global Spine Congress, May 2020
* Chairing 1 Member Assembly @ Global Spine Congress 2020

**Remuneration**

• Travel and accommodation as per AO Foundation Guidelines

• No per diem / stipend is paid

If you have any questions please contact us at jbass@aospine.org, using Member Representative in

your subject line.

If you wish to apply please send your application with all required documents via e-mail to Mr. Jayr Bass, AOSpine Executive Director, e-mail jbass@aospine.org.